

Enrollment Agreement

Agreement Number _____

First Name _____ M.I. _____ Last Name _____

Age _____ DOB _____ School _____ Grade _____

Street Address _____ City _____ State _____ Zip
Code _____

Parent-Guardian _____

Mobile _____ e-mail _____

Additional pick up person _____ Mobile _____

Emergency Contact _____ Mobile _____

Allergies _____

Photo – Video authorization Yes _____ No _____

First Name _____ M.I. _____ Last Name _____

Age _____ DOB _____ School _____ Grade _____

Allergies _____

Photo – Video authorization Yes _____ No _____

Course, Check all that apply:

- Morning Session for Preschoolers
- Afternoon Session for Preschoolers
- Before School Spanish Immersion
- After School Spanish Immersion
- Before and After School Spanish Immersion
- Saturday School Spanish Immersion
- Private Lessons

Course Fee _____

Registration Fee _____

Additional payments _____

Total _____

Payment

I, _____, in exchange for services, agree to pay \$_____ to the Gift of Language LLC. Monthly payments of \$_____ starting with the first payment on or around_____ and will continue with installments until the balance is paid in full. I understand that a \$25.00 Late Fee Charge will be assessed for any payments submitted 5 days or more past the due date. Winter, Spring and Summer Camps must be paid in full before the beginning of the program. Regular year-long programs have the option of month to month payments. Registration Fee is due at the time of Enrollment, monthly payments are due the first day of every month during the duration of the program.

Method of Payment

Credit Card Number_____ Expiration date_____ Security code_____

Check Number_____

Please Note: A \$25.00 NSF fee will be assessed for any returned payment.

Auto Payment Authorization

I, _____ (the buyer), authorize The Gift of Language LLC to initiate and process Electronic Funds Withdrawal as Recurring Transactions from the bank account and/or credit card account. I have indicated and initiated within this agreement. I, _____ (the buyer), agree that it is my responsibility to provide The Gift of Language LLC new bank account and/or credit card account information, including account number, expiration date, security code, etc., in a timely manner to ensure payment fulfillment and I agree the new information will replace all old information on the account. I, _____(the buyer), agree that withdrawal of the Electronic Funds Recurring Transactions authorization will not relieve me of any financial obligation of payment due as indicated on this agreement. I agree that this authorization will remain in effect until the balance on this agreement is paid in full.

Special Notes:

Terms

Additional Terms and Conditions

1. All classes, sessions and other such events will be conducted by trained and experienced instructors. Additionally, Buyer agrees to comply with the Rules and Regulations of the company. The Rules and Regulations may be provided verbally or may be posted at The Gift of Language facilities. Should any student disregard the Rules or Regulations, his or her enrollment may be terminated.
2. I understand that The Gift of Language LLC expects every parent to read, and agree to all the terms, prior to registration. This registration is a verification of my agreement to The Gift of Language terms. While, all efforts are being made to provide my child with a safe environment, I understand that there is a risk of accident. If necessary, I authorize The Gift of

Language LLC staff to undertake first aid procedures. I further understand that The Gift of Language LLC directors and/ or staff assume no responsibility, and will be not liable for any kind of injury, illness, or accident resulting in medical, dental, or other expenses. It is also my responsibility to have my child picked up promptly at the end of the scheduled session. I will let the instructor know if anyone else other than myself or the authorized people on file will be picking up my child.

3. I fully renounce all claims upon The Gift of Language LLC for reimbursement for the use of this material. I, on behalf of myself, my executors, administrators, heirs, next of kin, and successors, hereby covenant to hold harmless and indemnify The Gift of Language LLC and all its officers, departments, agencies, and employees from any and all claims, lessees, damages, injuries, fines, penalties, and costs (including court costs and attorney's fees), charges liabilities, or exposures, however caused, resulting from or arising out of or in any way connected to my or my family's participation in any program at The Gift of Language LLC.

Refund-Registration Policy

4. The Gift of Language LLC has a no refund policy for cancellations made within less than 20 days before commencement of any program. Refunds or credits will not be issued if not sufficient notice is given, or after the starting date of the program. There is a cancellation fee of 5% from the total amount being refunded for cancellations eligible for refunds (made before 20 days for classes or 30 days for camps).
5. Any balances of partial payments or deposits are due at least 48 hours before the first class, program-camp begins for the entire amount remaining. Parents will be billed and are expected to pay for all services specified on the registration whether or not the service has been used. Refunds will be issued for cancellations received in writing 20 days before the first class, minus the 5% cancellation fee. Full refunds are only issued if a program is canceled due to low enrollment. Make-up days are not available. **For Winter, Spring and Summer Camps, cancellations will only be accepted with 48 hours prior notice.**
6. In the event of late registration, your tuition will be prorated if space is available.
7. All participants should be registered prior to the class. Any payment in the form of a check or an in store credit card payment, needs to be accompanied with a printable registration form and needs to include all contact information, and a signed waiver.
8. Any claim regarding program registration/payment/product that is submitted after 60 days from the starting date will be considered overdue and will not be refunded or credited.
9. All participants must be fully enrolled in the given program prior to rendering the service: Registration must be filed and payment and liability waiver must be received by The Gift of Language LLC. If a participant is not included in the class roster, and a proof of registration is not available the student/camp attendee may not be allowed to participate in the program that day.
Withdrawal and Substitution:
10. No credits or refunds will be given after the program's starting date.
11. In order to withdraw your child from a class before the starting date, please contact us at least 20 days prior to the beginning of the program. Registrations cancelled in less than 20 days prior, will be eligible for a program credit towards the next upcoming session only. No credits will be issued for Winter/Spring/Summer Camps cancelled in less than 30 days.

12. Only registered participants will be allowed in the classroom. A registered child cannot be substituted by another child, unless the participant is giving up the spot to another child permanently. In addition, that child needs to be registered and have liability waiver on file before being allowed to participate in any program.

SAFETY RULES

13. For security/liability reasons, only fully registered participants are allowed to participate and interact with other children while in the class. Please note that apart from our liability policy carrier, all facilities have strict requirement in terms of admission of any individuals who are not listed on the provided roster. This assures safety of all registered families.
14. Siblings are not allowed in the class. Registered participants deserve full attention of the teacher and safe environment.
15. If you would like to invite a friend for a trial session, please let our office know. Children should register online before coming to the class, and have a proof of their registration ready to present to the teacher.
16. **Change of days or programs**
17. Parents must first inquire with our office if there is a possibility of switching to another day or program.
18. In case of switching to another proposed day/program, you agree to transfer your registration and your registration agreement to that day/program, consequently, no refunds will be issued.

Make-Ups

19. **Make up classes are not available due to personal cancellations of regularly scheduled sessions. The Gift of Language LLC will attempt to make-up weather related cancellations.**

Conclusion: I have carefully read the entirety of this Agreement and release and agree to all its terms and conditions. Knowing all of these facts and in consideration of the Gift of Language LLC accepting my child(ren)'s enrollment registration form and for being allowed to participate in any of the programs, I, for myself, my child(ren) attending the programs, and anyone else who may claim on me or my child(ren)'s behalf ("I") hereby agree that neither The Gift of Language LLC nor its personnel are responsible for accidents, injuries, and/or medical or dental expenses arising from my child(ren)'s participation in the programs and, accordingly, I covenant not to file suit against or otherwise sue The Gift of Language LLC, and waive, release, and discharge The Gift of Language LLC and any person working on its behalf from any and all claims of liability or expenses of any kind or nature whatsoever arising out of or related to my child(ren)'s participation in the Gift of Language LLC programs.

I have read and understand both this Agreement as well as the Refund -Registration Policy, Cancellation, and by signing this document, I agree to its terms.

Parent/Guardian

Signature _____ Date
